

Eastminster Presbyterian Church  
Responsibilities  
Board of Trustees

Eastminster has decided to utilize a separate Board of Trustees instead of acting as a unicameral board. The responsibilities of the Board of Trustees are as follows:

1. With the assistance of the Treasurer, the Board will prepare a tentative annual budget and present it to Session for their approval and adoption. This budget will cover all financial aspect of the Church including salaries and employee benefits.
2. The Board of Trustees will monitor all financial matters of the Church and make recommendations to the Session for correction or resolution.
3. The Board of Trustees will monitor all legal matters involving the Church and make recommendations to the Session for disposition of same,
4. The Board will supervise an annual audit or review of the financial records of the Church.
5. The Board will cooperate with Session in structuring and facilitating any capital campaigns deemed by Session.
6. The Board will insure monthly financial statements are prepared and provided to Session.
7. The Board will review all insurance coverage to provide for adequate coverage for the Church.
8. The Board will develop rental policies for the use of the facilities and manage any rental requests.
9. The Board will control and manage any permanent or restricted funds to insure funds are utilized in accordance with the fund requirements.
10. The Board will manage all investments of the Church to provide for both return and security.
11. The Board will manage all banking relations and accounts, to include, but not limited to, checking accounts, savings accounts, loans, mortgages, lines of credit.