

Eastminster Presbyterian Church
311 Haines Road
York, Pa. 17402

Policy on Session Electronic Voting

In the situation where Session needs to act on an issue and time does not permit the calling of a special meeting of the Session, the following methodology will be followed.

The issue will be presented to the Clerk of the Session. The Clerk will make the determination whether immediate action is required.

If immediate action is required, the Clerk will draft an email that will contain the following information:

- The issue involved
- The reason for its immediacy
- The motion being presented
- When a response is required

The email will be sent to every member of Session and the Moderator. If a member of Session does not have email, the Clerk will call that person and present all the information.

The Clerk will tally the responses and retain that information. The Clerk will inform to parties involved of the results of the voting and whether they can proceed.

At the next stated meeting of the Session, the motion, the vote, and the action taken will be formally presented to the Session. The vote results will be confirmed and recorded in the minutes, even if the motion was not initially approved.

This policy was approved at the September 21, 2015 meeting of Session.